

Department of Information Technology



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Department of Information Technology



Description

The Department of Information Technology was established in 1994 and provides citywide technology strategy, operational support of applications, infrastructure, and wireless technologies, enterprise application services, and manages Information Technology (IT) services contracts and assets.

Some key areas of the Department include:

IT Fiscal Services - The IT Fiscal Services group coordinates the citywide IT budget process and also monitors and reports on fixed citywide IT expenditures.

IT Contracts Management - The Contracts Management Group manages the contract life cycle of citywide IT contracts, Request for Quotations (RFQ)/ Request for Proposals (RFP) / Invitation to Bid (ITBs), contract negotiations, and ensures compliance with all City procurement requirements.

IT Enterprise Engineering and Architecture - The IT Enterprise Engineering and Architecture Group manages the network, datacenter, cloud, telecommunications, call center, desktop phone and directory services for the City. The group sets the technology direction and innovation for the City's core infrastructure, resiliency, data protection needs, and works with City departments to develop solutions to enhance City services.

Service Management Office (SMO) - The Service Management Office Division manages the City's end user computer hardware and software standards and enterprise change governance. The SMO manages the contracts for Application and Development, IT Help Desk and Desktop Support functions, the City's ServiceNow platform and develops citywide IT Service Delivery best practices and processes.

Cyber Security Compliance and Risk Management - The Cyber Security Team provides the development, implementation and management of all citywide information security policies, standards, procedures, and internal controls.

Enterprise Applications - The Enterprise Applications Group provides citywide information technology

Department of Information Technology

services which includes Systems, Applications and Products (SAP), Geographic Information Systems (GIS), web environments, and citywide content management.

Digital Strategy - The Digital Strategy Group partners with City departments to develop innovative strategies to expand citywide digital services, streamline applications through web and mobile channels, and oversee the use of Public, Education and Government (PEG) fees to deploy state-of-the-art technologies to ensure the public has continued access to cable television airwaves.

Wireless Technology Services - The Wireless Technology Services Group manages the service delivery for public safety wireless radio communications technologies.

The vision is:

To be a national municipal leader and strategic business partner for innovative technology solutions.

The mission is:

To provide high quality, secure, and resilient technology solutions and public safety wireless radio services through strategic innovation and partnerships with City and regional stakeholders.

Department of Information Technology

Goals and Objectives

Goal 1: Modernize and maximize the business value and resiliency of technology services through:

- A comprehensive technology platform that includes datacenter, cloud, network and security enhancements
- Citywide transformation to cloud services
- Enhancement of Enterprise Architecture and standards
- Modernization of the City's application portfolio
- Enhanced and resilient public safety wireless communications
- Budget and cost optimization

Goal 2: Deliver and support City technologies by optimizing the skills and training of City staff to drive innovation and citywide best practices. Drive customer satisfaction through customer feedback and improvements.

- Create an operating model to maximize the value of IT staff in City departments
- Develop the skills of citywide IT staff in project management, business analyst roles, cloud technology, contracts, security, and ITIL best practices
- Improve service management through best practices and technology automation
- Enhance IT training for emerging technologies

Goal 3: Improve the User Experience by Advancing IT Service Delivery and Developing Solutions for a Mobile Workforce

- Engage City departments to make improvements to contract Service Level Agreements (SLA's) to promote innovation and meet changing business requirements
- Develop and implement new technology solutions for a mobile workforce
- Create a Service Catalog and enhance self-service capabilities
- Expand mobile device support in the City's IT services contracts
- Develop cross-functional ITIL processes to improve service delivery in new IT services contracts

Goal 4: Secure the City's data and technology

- Ensure proper processes are in place to ensure all technologies meet city security standards
- Continue to enhance the automation of security with a Security Orchestration, Automation and Response (SOAR) tool
- Create an environment where security is a key decision point for all contracts, procurement processes, product selection, adoption, and use
- Modernize, maintain and improve existing security tools in City infrastructure and in the cloud
- Enhance disaster recovery and resiliency of City applications

Key Performance Indicators

Performance Indicator	FY2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual	FY2022 Target
Percentage availability of public safety wireless services	99.999 %	99.999 %	99.999 %		
Percentage of security incidents per month per 10,000 users	<1.0%	0.14 %	<1.0%		

Department of Information Technology

Key Performance Indicators

Performance Indicator	FY2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual	FY2022 Target
Percentage availability for citywide network and phone systems	99.90 %	99.90 %	99.90 %		

Department of Information Technology

Department Summary

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
FTE Positions (Budgeted)	129.21	134.73	133.35	(1.38)
Personnel Expenditures	\$ 18,265,976	\$ 19,706,762	\$ 20,386,494	\$ 679,732
Non-Personnel Expenditures	82,883,182	103,336,108	100,220,116	(3,115,992)
Total Department Expenditures	\$ 101,149,158	\$ 123,042,870	\$ 120,606,610	\$ (2,436,260)
Total Department Revenue	\$ 100,536,703	\$ 122,092,004	\$ 115,909,001	\$ (6,183,003)

General Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Financial & Support Services	\$ 247,073	\$ 751,030	\$ 1,140,125	\$ 389,095
Total	\$ 247,073	\$ 751,030	\$ 1,140,125	\$ 389,095

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Back to Work SD Addition of one-time non-personnel expenditures associated with the SDAccess4All Initiative.	0.00	\$ 450,000	\$ -
General Fund Personal Computer Replacement Program Addition of non-personnel expenditures to support the General Fund Personal Computer Replacement Program.	0.00	250,000	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	206,030	-
Citywide Contracts Reduction of 2.6% Reduction of non-personnel expenditures associated with a 2.6% reduction in contracts citywide.	0.00	(21,649)	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	4,714	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	(500,000)	-
Total	0.00	\$ 389,095	\$ -

Department of Information Technology

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
NON-PERSONNEL				
Contracts	\$ 27,171	\$ 500,000	\$ 428,351	\$ (71,649)
Information Technology	13,872	45,000	49,714	4,714
Debt	206,030	206,030	662,060	456,030
NON-PERSONNEL SUBTOTAL	247,073	751,030	1,140,125	389,095
Total	\$ 247,073	\$ 751,030	\$ 1,140,125	\$ 389,095

GIS Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Financial & Support Services	\$ 967	\$ 9,833	\$ -	\$ (9,833)
Information Technology	3,459,963	4,379,816	5,349,741	969,925
Total	\$ 3,460,930	\$ 4,389,649	\$ 5,349,741	\$ 960,092

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Information Technology	9.83	15.00	14.00	(1.00)
Total	9.83	15.00	14.00	(1.00)

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments	0.00	\$ 39,825	\$ -
Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.			
Geographic Information Source and San Diego Geographic Information Source Services	0.00	102,670	102,670
Addition of non-personnel expenditures to support cost increases in Geographic Information Source and San Diego Geographic Information Source services.			
Non-Discretionary Adjustment	0.00	27,479	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Geographic Information System Analyst 3	(1.00)	-	-
Reduction of 1.00 Geographic Information System Analyst 3.			

Department of Information Technology

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Support for Information Technology	0.00	790,118	-
Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.			
Revised Revenue	0.00	-	1,023,449
Addition of revenue associated to revised non-discretionary allocation.			
One-Time Additions and Annualizations	0.00	-	(623,250)
Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.			
Total	(1.00)	\$ 960,092	\$ 502,869

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 475,767	\$ 996,588	\$ 947,139	\$ (49,449)
Fringe Benefits	404,837	540,435	629,709	89,274
PERSONNEL SUBTOTAL	880,605	1,537,023	1,576,848	39,825
NON-PERSONNEL				
Supplies	\$ 29,207	\$ 10,000	\$ 10,000	\$ -
Contracts	877,794	874,799	1,004,948	130,149
Information Technology	1,672,465	1,967,827	2,757,945	790,118
Other	860	-	-	-
NON-PERSONNEL SUBTOTAL	2,580,326	2,852,626	3,772,893	920,267
Total	\$ 3,460,930	\$ 4,389,649	\$ 5,349,741	\$ 960,092

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 3,572,685	\$ 4,195,935	\$ 4,698,804	\$ 502,869
Rev from Money and Prop	13,814	-	-	-
Rev from Other Agencies	180,226	195,303	195,303	-
Transfers In	756	-	-	-
Total	\$ 3,767,481	\$ 4,391,238	\$ 4,894,107	\$ 502,869

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20001168	Deputy Director	0.00	0.00	1.00	\$ 50,128 - 184,330	\$ 147,264
21000432	Geographic Info Systems Analyst 2	3.00	6.00	6.00	57,699 - 69,722	355,651
21000433	Geographic Info Systems Analyst 3	2.00	4.00	3.00	63,336 - 76,586	229,758
21000434	Geographic Info Systems Analyst 4	0.83	1.00	1.00	71,240 - 86,320	71,240
20000293	Information Systems Analyst 3	1.00	1.00	1.00	63,336 - 76,586	76,586

Department of Information Technology

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
20000998	Information Systems Analyst 4	1.00	0.00	0.00	71,240 - 86,320	-
20000377	Information Systems Technician	1.00	1.00	1.00	45,448 - 54,766	54,766
20001234	Program Coordinator	0.00	1.00	1.00	30,160 - 147,160	85,852
20001222	Program Manager	1.00	1.00	0.00	50,128 - 184,330	-
	Budgeted Personnel Expenditure Savings					(85,852)
	Vacation Pay In Lieu					11,874
FTE, Salaries, and Wages Subtotal		9.83	15.00	14.00	\$	947,139

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 7,452	\$ 4,501	\$ 5,543	\$ 1,042
Flexible Benefits	75,297	181,066	165,616	(15,450)
Long-Term Disability	-	3,418	3,919	501
Medicare	7,058	14,276	13,561	(715)
Other Post-Employment Benefits	37,586	81,809	80,834	(975)
Retiree Medical Trust	420	1,993	1,690	(303)
Retirement ADC	233,755	150,235	259,003	108,768
Risk Management Administration	7,221	13,767	14,001	234
Supplemental Pension Savings Plan	33,184	84,716	77,256	(7,460)
Unemployment Insurance	753	1,518	1,421	(97)
Workers' Compensation	2,112	3,136	6,865	3,729
Fringe Benefits Subtotal	\$ 404,837	\$ 540,435	\$ 629,709	\$ 89,274
Total Personnel Expenditures			\$ 1,576,848	

Information Technology Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Citywide IT Fixed Expenses	\$ 311,782	\$ 18,055,306	\$ 16,214,439	\$ (1,840,867)
Enterprise IT Sourcing Operations	828,766	582,077	927,188	345,111
Enterprise Resource Planning	210,049	245,584	268,473	22,889
Financial & Support Services	5,180,064	56,495,627	54,540,856	(1,954,771)
Information Technology	53,367,620	3,124,251	3,508,442	384,191
IT Contract Management	1,559,552	1,668,904	1,704,109	35,205
Project Management Office	-	135	121	(14)
Total	\$ 61,457,833	\$ 80,171,884	\$ 77,163,628	\$ (3,008,256)

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Enterprise IT Sourcing Operations	9.00	4.00	6.00	2.00
Enterprise Resource Planning	0.00	1.00	1.00	0.00

Department of Information Technology

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Financial & Support Services	7.00	15.00	13.00	(2.00)
Information Technology	25.00	21.00	21.00	0.00
IT Contract Management	4.00	3.00	3.00	0.00
Total	45.00	44.00	44.00	0.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Workplace Services Contract Addition of non-personnel expenditures to support contract costs associated with Workplace Services.	0.00	\$ 7,559,578	\$ 7,559,578
Data Center Support Addition of non-personnel expenditures associated with Data Center technology replacement.	0.00	1,900,000	1,900,000
Application Development and Maintenance Contract Costs Addition of non-personnel expenditures to support contract costs associated with Application Development and Maintenance.	0.00	1,363,265	1,363,265
Cyber Security Monitoring Costs Addition of non-personnel expenditures to support cyber security monitoring.	0.00	730,000	730,000
Get it Done Addition of non-personnel expenditures to transfer Get It Done funding to a non-discretionary budget.	0.00	626,300	626,300
Enterprise Compute Contract Addition of non-personnel expenditures to support contract costs associated with Enterprise Compute.	0.00	607,689	607,689
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	331,258	-
Cloud Security Monitoring Costs Addition of non-personnel expenditures to support cloud security monitoring systems and tools.	0.00	400,000	400,000
Disaster Recovery Technology Addition of non-personnel expenditures to support disaster recovery and redundancy technologies.	0.00	400,000	400,000
Hyland OnBase Migration Addition of one-time and on-going non-personnel expenditures to support the Hyland OnBase migration.	0.00	326,000	326,000
City Phone Replacements Addition of non-personnel expenditures to support Citywide phone replacements.	0.00	300,000	300,000
Java Client Licensing Addition of non-personnel expenditures to support Java client licensing.	0.00	300,000	300,000

Department of Information Technology

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Microsoft Office Email Addition of non-personnel expenditures to support the expansion of Microsoft Office email accounts.	0.00	277,455	277,455
Cloud Services Addition of non-personnel expenditures to support cloud foundation and infrastructure services.	0.00	248,000	248,000
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	227,026	-
Google G-Suite Addition of non-personnel expenditures to support Google G-Suite software.	0.00	200,000	200,000
Microsoft Azure licensing Addition of non-personnel expenditures to support the anticipated cost increase of Microsoft Azure licensing.	0.00	200,000	200,000
Redundant Internet Gateway Co-location Addition of non-personnel expenditures to support the redundant internet gateway co-location.	0.00	200,000	200,000
Equipment Rate Reduction Reduction in non-personnel expenditures associated with a rate reduction for equipment rentals.	0.00	(84)	-
Reduction of City Website Support Reduction of non-personnel expenditures due to anticipated savings in City website quality assurance tools.	0.00	(3,000)	(3,000)
Reduction of City Website Support Reduction of non-personnel expenditures associated with City website support and maintenance costs.	0.00	(165,000)	(165,000)
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	(4,875,419)	(19,963,699)
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	(14,161,324)	-
Revised Revenue Addition of revenue associated to revised non-discretionary allocation.	0.00	-	623,881
Total	0.00	\$ (3,008,256)	\$ (3,869,531)

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 4,242,710	\$ 4,388,993	\$ 4,602,931	\$ 213,938

Department of Information Technology

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fringe Benefits	2,421,630	2,486,342	2,603,662	117,320
PERSONNEL SUBTOTAL	6,664,340	6,875,335	7,206,593	331,258
NON-PERSONNEL				
Supplies	\$ 28,449	\$ 23,929	\$ 24,214	\$ 285
Contracts	2,439,468	57,223,534	68,302,419	11,078,885
Information Technology	52,208,133	16,023,952	1,600,628	(14,423,324)
Energy and Utilities	16,923	17,984	22,624	4,640
Other	4,485	7,150	7,150	-
Capital Expenditures	96,035	-	-	-
NON-PERSONNEL SUBTOTAL	54,793,493	73,296,549	69,957,035	(3,339,514)
Total	\$ 61,457,833	\$ 80,171,884	\$ 77,163,628	\$ (3,008,256)

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 60,215,309	\$ 72,673,737	\$ 76,418,365	\$ 3,744,628
Other Revenue	8,665	-	-	-
Rev from Money and Prop	(35,561)	-	-	-
Rev from Other Agencies	-	7,614,159	-	(7,614,159)
Transfers In	607,759	-	-	-
Total	\$ 60,796,172	\$ 80,287,896	\$ 76,418,365	\$ (3,869,531)

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000012	Administrative Aide 1	1.00	1.00	0.00	\$ 39,458 - 47,528	\$ -
20000024	Administrative Aide 2	1.00	1.00	1.00	45,448 - 54,766	49,958
20000119	Associate Management Analyst	0.00	0.00	1.00	57,699 - 69,722	50,579
20001101	Department Director	1.00	1.00	1.00	63,128 - 239,138	197,413
20001168	Deputy Director	2.00	2.00	2.00	50,128 - 184,330	317,990
20000924	Executive Assistant	1.00	1.00	1.00	46,467 - 56,202	55,359
20000290	Information Systems Analyst 2	1.00	0.00	0.00	57,699 - 69,722	-
20000293	Information Systems Analyst 3	9.00	9.00	8.00	63,336 - 76,586	599,438
20000998	Information Systems Analyst 4	2.00	2.00	2.00	71,240 - 86,320	172,640
20000180	Information Systems Manager	1.00	1.00	1.00	90,085 - 109,117	109,117
20000680	Payroll Specialist 2	1.00	1.00	1.00	40,726 - 49,171	46,907
20001234	Program Coordinator	8.00	8.00	6.00	30,160 - 147,160	680,673
20001222	Program Manager	16.00	16.00	18.00	50,128 - 184,330	2,269,778
20000015	Senior Management Analyst	1.00	1.00	1.00	63,336 - 76,586	63,336
20000970	Supervising Management Analyst	0.00	0.00	1.00	71,240 - 86,320	86,320
	Budgeted Personnel Expenditure Savings					(203,081)
	Overtime Budgeted					5,000

Department of Information Technology

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
	Vacation Pay In Lieu					101,504
FTE, Salaries, and Wages Subtotal		45.00	44.00	44.00	\$	4,602,931

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 39,344	\$ 37,203	\$ 35,099	\$ (2,104)
Flexible Benefits	522,070	588,909	595,945	7,036
Long-Term Disability	-	14,859	18,840	3,981
Medicare	62,882	62,094	65,195	3,101
Other	49,048	-	-	-
Other Post-Employment Benefits	243,709	245,427	261,156	15,729
Retiree Medical Trust	6,571	6,916	8,063	1,147
Retirement 401 Plan	2,772	2,442	3,337	895
Retirement ADC	1,136,612	1,157,557	1,201,828	44,271
Retirement DROP	4,265	3,580	3,580	-
Risk Management Administration	46,991	41,301	45,234	3,933
Supplemental Pension Savings Plan	291,940	306,704	328,896	22,192
Unemployment Insurance	6,560	6,598	6,825	227
Workers' Compensation	8,864	12,752	29,664	16,912
Fringe Benefits Subtotal	\$ 2,421,630	\$ 2,486,342	\$ 2,603,662	\$ 117,320
Total Personnel Expenditures			\$ 7,206,593	

OneSD Support Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Enterprise Resource Planning	\$ 26,046,473	\$ 27,705,062	\$ 26,807,359	\$ (897,703)
Financial & Support Services	16,267	82,243	61,466	(20,777)
Wireless Technology Services	-	-	(209)	(209)
Total	\$ 26,062,740	\$ 27,787,305	\$ 26,868,616	\$ (918,689)

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Enterprise Resource Planning	30.00	30.00	30.00	0.00
Total	30.00	30.00	30.00	0.00

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments	0.00	\$ 157,942	\$ -
Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.			

Department of Information Technology

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Pay-In-Lieu of Annual Leave Adjustments Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	9,223	-
Equipment Rate Reduction Reduction in non-personnel expenditures associated with a rate reduction for equipment rentals.	0.00	(334)	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(382,149)	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	(703,371)	-
Revised Revenue Addition of revenue associated to revised non-discretionary allocation.	0.00	-	289,708
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	-	(2,623,874)
Total	0.00	\$ (918,689)	\$ (2,334,166)

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 3,203,577	\$ 3,447,138	\$ 3,355,951	(91,187)
Fringe Benefits	1,844,786	1,953,170	2,211,522	258,352
PERSONNEL SUBTOTAL	5,048,363	5,400,308	5,567,473	167,165
NON-PERSONNEL				
Supplies	\$ 21,048	\$ 35,304	\$ 35,589	285
Contracts	2,474,855	3,147,947	2,765,179	(382,768)
Information Technology	17,863,675	19,196,246	18,492,875	(703,371)
Energy and Utilities	5,481	6,500	6,500	-
Other	-	1,000	1,000	-
Debt	649,318	-	-	-
NON-PERSONNEL SUBTOTAL	21,014,378	22,386,997	21,301,143	(1,085,854)
Total	\$ 26,062,740	\$ 27,787,305	\$ 26,868,616	(918,689)

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 25,096,015	\$ 27,747,955	\$ 25,413,789	(2,334,166)
Rev from Money and Prop	143,430	-	-	-
Transfers In	17,650	-	-	-
Total	\$ 25,257,095	\$ 27,747,955	\$ 25,413,789	(2,334,166)

Department of Information Technology

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20001247	Business Systems Analyst 2	1.00	1.00	1.00	\$ 63,440 - 76,690	\$ 76,690
20001168	Deputy Director	1.00	1.00	1.00	50,128 - 184,330	147,264
20001234	Program Coordinator	16.00	16.00	16.00	30,160 - 147,160	1,783,418
20001222	Program Manager	11.00	11.00	11.00	50,128 - 184,330	1,413,608
20000015	Senior Management Analyst	1.00	1.00	1.00	63,336 - 76,586	76,586
	Budgeted Personnel					(203,081)
	Expenditure Savings					
	Vacation Pay In Lieu					61,466
FTE, Salaries, and Wages Subtotal		30.00	30.00	30.00	\$	3,355,951

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 33,195	\$ 32,907	\$ 33,195	\$ 288
Flexible Benefits	406,225	460,899	462,667	1,768
Long-Term Disability	-	11,777	13,809	2,032
Medicare	46,352	49,227	47,771	(1,456)
Other	170	-	-	-
Other Post-Employment Benefits	169,220	176,204	174,104	(2,100)
Retiree Medical Trust	4,841	5,088	5,467	379
Retirement 401 Plan	7,434	7,606	7,606	-
Retirement ADC	962,817	980,268	1,222,216	241,948
Retirement DROP	3,449	4,492	-	(4,492)
Risk Management Administration	32,668	29,652	30,156	504
Supplemental Pension Savings Plan	167,545	180,749	191,114	10,365
Unemployment Insurance	4,954	5,232	5,000	(232)
Workers' Compensation	5,915	9,069	18,417	9,348
Fringe Benefits Subtotal	\$ 1,844,786	\$ 1,953,170	\$ 2,211,522	\$ 258,352
Total Personnel Expenditures			\$ 5,567,473	

Wireless Communications Technology Fund

Department Expenditures

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Financial & Support Services	\$ 21	\$ 42,000	\$ -	\$ (42,000)
Wireless Technology Services	9,920,561	9,901,002	10,084,500	183,498
Total	\$ 9,920,582	\$ 9,943,002	\$ 10,084,500	\$ 141,498

Department Personnel

	FY2020 Budget	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Wireless Technology Services	44.38	45.73	45.35	(0.38)
Total	44.38	45.73	45.35	(0.38)

Department of Information Technology

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Public Safety Radio System Addition of non-personnel expenditures to support the Public Safety Radio System.	0.00 \$	500,000 \$	500,000
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	121,277	-
Addition of Associate Communications Engineer Funding allocated according to a zero-based annual review of hourly funding requirements.	0.35	37,502	-
Pay-In-Lieu of Annual Leave Adjustments Adjustment to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	20,080	-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology requirements.	0.00	57,597	-
Reduction of Associate Communications Engineer Reduction of 0.38 FTE Associate Communications Engineer.	(0.38)	-	-
Non-Standard Hour Personnel Funding Funding allocated according to a zero-based annual review of hourly funding requirements.	(0.35)	(37,375)	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2021.	0.00	(40,000)	(316,329)
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	(517,583)	-
Revised Revenue Addition of revenue associated to revised non-discretionary allocation.	0.00	-	(665,846)
Total	(0.38) \$	141,498 \$	(482,175)

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
PERSONNEL				
Personnel Cost	\$ 3,193,245	\$ 3,292,958	\$ 3,295,158	2,200
Fringe Benefits	2,479,423	2,601,138	2,740,422	139,284
PERSONNEL SUBTOTAL	5,672,669	5,894,096	6,035,580	141,484
NON-PERSONNEL				
Supplies	\$ 257,182	\$ 314,332	\$ 247,989	(66,343)

Department of Information Technology

Expenditures by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Contracts	2,546,783	2,500,695	3,126,663	625,968
Information Technology	243,499	262,281	291,510	29,229
Energy and Utilities	349,967	362,148	381,271	19,123
Other	750	1,400	1,000	(400)
Capital Expenditures	20,168	40,000	-	(40,000)
Debt	829,564	568,050	487	(567,563)
NON-PERSONNEL SUBTOTAL	4,247,913	4,048,906	4,048,920	14
Total	\$ 9,920,582	\$ 9,943,002	\$ 10,084,500	\$ 141,498

Revenues by Category

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Charges for Services	\$ 9,051,457	\$ 9,340,325	\$ 9,134,479	(205,846)
Other Revenue	1,553,212	276,329	-	(276,329)
Rev from Money and Prop	82,202	48,261	48,261	-
Rev from Other Agencies	215	-	-	-
Transfers In	28,869	-	-	-
Total	\$ 10,715,955	\$ 9,664,915	\$ 9,182,740	(482,175)

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	1.00	1.00	1.00	\$ 33,613 - 40,456	\$ 39,849
20000251	Apprentice 1- Communications Technician	1.00	1.00	1.00	42,661 - 56,867	55,289
20000252	Apprentice 2- Communications Technician	0.00	1.00	1.00	53,331 - 67,558	64,001
20000139	Associate Communications Engineer	4.38	4.38	4.00	71,094 - 85,862	343,448
90000139	Associate Communications Engineer- Hourly	0.00	0.35	0.35	71,094 - 85,862	30,052
20000403	Communications Technician	19.00	18.00	18.00	62,046 - 74,422	1,300,607
20000405	Communications Technician Supervisor	2.00	2.00	2.00	71,157 - 86,008	157,165
20001168	Deputy Director	1.00	1.00	1.00	50,128 - 184,330	147,264
20000419	Equipment Technician 1	6.00	7.00	7.00	38,418 - 46,030	312,582
20000425	Equipment Technician 2	2.00	1.00	1.00	42,162 - 50,253	50,253
20000288	Senior Communications Engineer	1.00	1.00	1.00	81,952 - 99,070	99,070
20000897	Senior Communications Technician	4.00	5.00	5.00	65,146 - 78,125	390,625
20000402	Senior Communications Technician Supervisor	1.00	1.00	1.00	81,869 - 98,821	98,821
20000015	Senior Management Analyst	1.00	1.00	1.00	63,336 - 76,586	76,586
20000955	Storekeeper 1	1.00	1.00	1.00	36,941 - 44,304	44,304

Department of Information Technology

Personnel Expenditures

Job Number	Job Title / Wages	FY2020 Budget	FY2021 Budget	FY2022 Proposed	Salary Range	Total
	Budgeted Personnel					(71,157)
	Expenditure Savings					
	Overtime Budgeted					34,768
	Reg Pay For Engineers					70,885
	Vacation Pay In Lieu					50,746
FTE, Salaries, and Wages Subtotal		44.38	45.73	45.35	\$	3,295,158

	FY2020 Actual	FY2021 Budget	FY2022 Proposed	FY2021-2022 Change
Fringe Benefits				
Employee Offset Savings	\$ 9,087	\$ 8,832	\$ 8,832	\$ -
Flexible Benefits	470,111	535,895	543,328	7,433
Long-Term Disability	-	10,948	13,155	2,207
Medicare	48,535	46,799	46,489	(310)
Other	7,773	-	-	-
Other Post-Employment Benefits	271,722	276,893	273,592	(3,301)
Retiree Medical Trust	2,532	2,694	3,009	315
Retirement 401 Plan	1,376	1,204	1,241	37
Retirement ADC	1,390,070	1,436,692	1,558,127	121,435
Retirement DROP	9,878	10,751	13,134	2,383
Risk Management Administration	52,437	46,596	47,388	792
Supplemental Pension Savings Plan	194,504	205,797	209,689	3,892
Unemployment Insurance	4,737	4,863	4,770	(93)
Workers' Compensation	16,661	13,174	17,668	4,494
Fringe Benefits Subtotal	\$ 2,479,423	\$ 2,601,138	\$ 2,740,422	\$ 139,284
Total Personnel Expenditures			\$ 6,035,580	

Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

GIS Fund	FY2020 Actual	FY2021* Budget	FY2022** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 159,065	\$ 465,615	\$ 531,366
TOTAL BALANCE AND RESERVES	\$ 159,065	\$ 465,615	\$ 531,366
REVENUE			
Charges for Services	\$ 3,572,685	\$ 4,195,935	\$ 4,698,804
Revenue from Other Agencies	180,226	195,303	195,303
Revenue from Use of Money and Property	13,814	-	-
Transfers In	756	-	-
TOTAL REVENUE	\$ 3,767,481	\$ 4,391,238	\$ 4,894,107
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 3,926,546	\$ 4,856,853	\$ 5,425,473
OPERATING EXPENSE			
Personnel Expenses	\$ 475,767	\$ 996,588	\$ 947,139
Fringe Benefits	404,837	540,435	629,709
Supplies	29,207	10,000	10,000
Contracts	877,794	874,799	1,004,948
Information Technology	1,672,465	1,967,827	2,757,945
Other Expenses	860	-	-
TOTAL OPERATING EXPENSE	\$ 3,460,930	\$ 4,389,649	\$ 5,349,741
TOTAL EXPENSE	\$ 3,460,930	\$ 4,389,649	\$ 5,349,741
BALANCE	\$ 465,615	\$ 467,204	\$ 75,732
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 3,926,546	\$ 4,856,853	\$ 5,425,473

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** Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.

Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

Information Technology Fund	FY2020 Actual	FY2021* Budget	FY2022** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 1,765,318	\$ 1,103,658	\$ 1,247,760
Continuing Appropriation - CIP	337,679	245,068	235,068
TOTAL BALANCE AND RESERVES	\$ 2,102,997	\$ 1,348,726	\$ 1,482,828
REVENUE			
Charges for Services	\$ 60,215,309	\$ 72,673,737	\$ 76,418,365
Other Revenue	8,665	-	-
Revenue from Other Agencies	-	7,614,159	-
Revenue from Use of Money and Property	(35,561)	-	-
Transfers In	607,759	-	-
TOTAL REVENUE	\$ 60,796,172	\$ 80,287,896	\$ 76,418,365
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 62,899,169	\$ 81,636,622	\$ 77,901,193
OPERATING EXPENSE			
Personnel Expenses	\$ 4,242,710	\$ 4,388,993	\$ 4,602,931
Fringe Benefits	2,421,630	2,486,342	2,603,662
Supplies	28,449	23,929	24,214
Contracts	2,439,468	57,223,534	68,302,419
Information Technology	52,208,133	16,023,952	1,600,628
Energy and Utilities	16,923	17,984	22,624
Other Expenses	4,485	7,150	7,150
Capital Expenditures	96,035	-	-
TOTAL OPERATING EXPENSE	\$ 61,457,833	\$ 80,171,884	\$ 77,163,628
EXPENDITURE OF PRIOR YEAR FUNDS			
CIP Expenditures	\$ 92,611	-	-
TOTAL EXPENDITURE OF PRIOR YEAR FUNDS	\$ 92,611	\$ -	\$ -
TOTAL EXPENSE	\$ 61,550,444	\$ 80,171,884	\$ 77,163,628
RESERVES			
Continuing Appropriation - CIP	\$ 245,068	\$ 245,068	\$ 235,068
TOTAL RESERVES	\$ 245,068	\$ 245,068	\$ 235,068
BALANCE	\$ 1,103,658	\$ 1,219,670	\$ 502,497
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 62,899,169	\$ 81,636,622	\$ 77,901,193

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Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

OneSD Support Fund	FY2020 Actual	FY2021* Budget	FY2022** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 2,580,761	\$ 1,775,115	\$ 2,160,299
TOTAL BALANCE AND RESERVES	\$ 2,580,761	\$ 1,775,115	\$ 2,160,299
REVENUE			
Charges for Services	\$ 25,096,015	\$ 27,747,955	\$ 25,413,789
Revenue from Use of Money and Property	143,430	-	-
Transfers In	17,650	-	-
TOTAL REVENUE	\$ 25,257,095	\$ 27,747,955	\$ 25,413,789
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 27,837,856	\$ 29,523,070	\$ 27,574,088
OPERATING EXPENSE			
Personnel Expenses	\$ 3,203,577	\$ 3,447,138	\$ 3,355,951
Fringe Benefits	1,844,786	1,953,170	2,211,522
Supplies	21,048	35,304	35,589
Contracts	2,474,855	3,147,947	2,765,179
Information Technology	17,863,675	19,196,246	18,492,875
Energy and Utilities	5,481	6,500	6,500
Other Expenses	-	1,000	1,000
Debt Expenses	649,318	-	-
TOTAL OPERATING EXPENSE	\$ 26,062,740	\$ 27,787,305	\$ 26,868,616
TOTAL EXPENSE	\$ 26,062,740	\$ 27,787,305	\$ 26,868,616
BALANCE	\$ 1,775,115	\$ 1,735,765	\$ 705,472
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 27,837,856	\$ 29,523,070	\$ 27,574,088

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Department of Information Technology

Revenue and Expense Statement (Non-General Fund)

Wireless Communications Technology Fund	FY2020 Actual	FY2021* Budget	FY2022** Proposed
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 1,647,111	\$ 2,442,484	\$ 1,223,855
TOTAL BALANCE AND RESERVES	\$ 1,647,111	\$ 2,442,484	\$ 1,223,855
REVENUE			
Charges for Services	\$ 9,051,457	\$ 9,340,325	\$ 9,134,479
Other Revenue	1,553,212	276,329	-
Revenue from Other Agencies	215	-	-
Revenue from Use of Money and Property	82,202	48,261	48,261
Transfers In	28,869	-	-
TOTAL REVENUE	\$ 10,715,955	\$ 9,664,915	\$ 9,182,740
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 12,363,066	\$ 12,107,399	\$ 10,406,595
OPERATING EXPENSE			
Personnel Expenses	\$ 3,193,245	\$ 3,292,958	\$ 3,295,158
Fringe Benefits	2,479,423	2,601,138	2,740,422
Supplies	257,182	314,332	247,989
Contracts	2,546,783	2,500,695	3,126,663
Information Technology	243,499	262,281	291,510
Energy and Utilities	349,967	362,148	381,271
Other Expenses	750	1,400	1,000
Capital Expenditures	20,168	40,000	-
Debt Expenses	829,564	568,050	487
TOTAL OPERATING EXPENSE	\$ 9,920,582	\$ 9,943,002	\$ 10,084,500
TOTAL EXPENSE	\$ 9,920,582	\$ 9,943,002	\$ 10,084,500
BALANCE	\$ 2,442,484	\$ 2,164,397	\$ 322,095
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 12,363,066	\$ 12,107,399	\$ 10,406,595

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** Fiscal Year 2022 Beginning Fund Balance reflect the projected Fiscal Year 2021 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2021.

Department of Information Technology



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